

2025 Adjunct Teaching Portfolio

NAME: Jacquelyn Grace (Jackie) R. Alazas

I. Background: When did you begin working at ODU?

My hire date was September 8, 2023, but I taught my first class at ODU on August 26, 2024. I was supposed to start January 2024, but my classes got cancelled due to low enrollment.

II. Teaching Log:

How many courses have you taught during this review period? Please list the course number, course name, and course enrollment. If the course is online/asynchronous (and you did not create the course materials), please include that as well. for example: COMM 314 Nonverbal Communication (online; created by another instructor), 35 students

Fall 2024:

- THEA 241A (CRNS 11188) The Theatre Experience, on campus, 47 students
- THEA 241A (CRNS 11464) The Theatre Experience, on campus, 36 students
- THEA 241A (CRNS 11391) The Theatre Experience, on campus, 37 students

III. Feedback: Please briefly explain how you addressed any feedback received on your teaching portfolio from the previous review (if applicable).

- Not applicable

IV. Syllabus Content:

Have you included Official ODU Course descriptions (these can be found in Undergraduate/Graduate Catalog)?	No
Have you listed all the Texts and Technology requirements for your courses?	Yes
Have you provided Contact Information?	Yes
Have you listed your official Office Hours and location, as required by the university?	Office hours were by request
Do you hold at least 1 office hour per week?	Yes
Have you provided measurable course objectives/goals?	Yes
Have you given a clear Grading Scale? If not, what is your A, B, C etc.	Yes
Have you provided Evaluation Criteria for grading? If not, how do you assess work?	Yes

Content (continued)	Response (Yes or No, or other details as needed, for each course)
Have you provided an Attendance Policy, if applicable?	Yes
Have you clarified the Participation Requirements, if applicable?	Yes
<p>Have you included the FULL Official ODU Academic Integrity Statement?</p> <p>Available at https://ww1.odu.edu/content/dam/odu/offices/student-conduct-academic-integrity/docs/syllabus-statement-17.pdf</p>	<p>I have provided an academic integrity statement, but I am unsure if it is the FULL Official ODU Academic Integrity statement because this link is broken.</p>
<p>Have you included the FULL Official ODU Accommodation Statement?</p> <p>Available at https://www.odu.edu/accessibility/faculty-staff/syllabus-statement</p>	Yes

V. Other relevant content: I am also the faculty advisor for the Ghost Hunting Club at ODU.

I. ON CAMPUS Course Materials

The link to the OneDrive Folder with all the course materials is [HERE](#).

A. Syllabus: [J.Alazas THEA 241A Syllabus Fall 2024](#)

B. Sample Materials:

1. Exams, Tests or Quizzes (if utilized in the course)
 - [Midterm Exam](#)
2. Assignments with Rubrics
 - [VSC Play Review Paper](#)
3. Powerpoints
 - [Oct 25 The Director Powerpoint](#)
 - [Oct 30 Design & Tech Powerpoint](#)

C. Feedback statement and/or Feedback samples

Please submit the following materials as appropriate to your area. You may redact student names/UINs if possible.

1. Samples of written feedback such as copies of papers with feedback or task feedback in studio courses
 - For this assignment, please see the “VSC Play Review Paper” document above to see the prompt. The goal was to have them watch a play in-person at the Wells Theatre and share their thoughts in a formal paper, where spelling, grammar, and MLA formatting count.
 - [Arsenic & Old Lace Play Review Paper Feedback 1](#)
 - [Arsenic & Old Lace Play Review Paper Feedback 2](#)
2. Samples of online communications with students such as feedback postings, etc.
 - In addition to formal papers, I also had the students submit informal responses to plays they would watch in Digital Theatre Plus. For this assignment, I cared more about content and honoring their natural voices over spelling and grammar.
 - [Play Survey Responses](#)